



Ultimate Access for Law Enforcement

INTRODUCTION

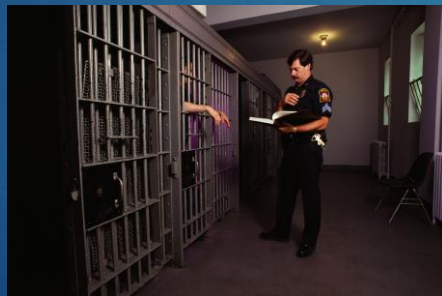
BY NIRO CRIME ANALYSIS

The Who ...no, not the band

► This course is for:



ANY criminal justice employee who needs to
keep track of data



The What

- ▶ This course will provide instruction on:
 - ▶ Tables - where data is stored
 - ▶ Queries - asking ?s of the data
 - ▶ Forms - to better read data
 - ▶ Reports - summary of the data

The Why

- ▶ A database provides the ability to manage your data that **CANNOT** be captured elsewhere such as an RMS (records management system) or CAD (computer aided dispatch)
- ▶ It provides the ability to capture data, query (or ask questions of) the data, make it more readable, and summarize the data to disseminate accordingly
- ▶ While it can be labor intensive at first, once it is ready for use, your processes can be automated with single clicks, which will then perform tasks that used to take hours
- ▶ We **ALL** need more information than our systems provide and this is how we can do that for ourselves and community

The Where and The When

- ▶ Here and now!
 - ▶ Watching this is your first step to getting yourself trained to create your own database to supplement your current systems in place.
- ▶ Do it at the office or in the comfort of your own home when you want to.
 - ▶ This program will be available to you upon purchase to use at your own pace.
- ▶ Wherever and whenever!
 - ▶ This course will be broken down into several components (video and PDFs) for you to consume when you have the time.

The How

- ▶ What you will need:
 - ▶ A computer
 - ▶ Internet access (for any streaming you may do)
 - ▶ Microsoft Access
 - ▶ You should be able to get away with 2010 or higher but some options and screens and toolbars will vary
 - ▶ The determination to build and create something for you, your team, your agency and/or your community
 - ▶ Some patience
 - ▶ Access is not easy for some to pick up and learn but it does provide great value in terms of data management.
 - ▶ It will be worth it!

The Recap

- ▶ The Who (not the band)
 - ▶ Anyone in criminal justice
- ▶ The What
 - ▶ Microsoft Access for beginners
- ▶ The Why
 - ▶ To go beyond our current data systems
- ▶ The Where and The When
 - ▶ Any time and any place
- ▶ The How
 - ▶ See the previous slide for the peripheral and software essentials

Ready to begin?

- ▶ Look for a sign up form to pre-register
 - ▶ Found on my Ultimate Access for LE page (where the course will be made available): ultimateaccessforle.wordpress.com
- ▶ Once the course is available, you will receive a notification with the ability to purchase the course (must pre-register to get the notice of course availability)
- ▶ The course will be offered for a limited time and will include a bunch of freebies (to include PDF lists for quick resources and several pre-built databases)