



# Ultimate Access for Law Enforcement

REPORTS

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# Recap the Forms Video

- ▶ Easy data entry
- ▶ Easier data viewing
- ▶ Can be from various tables
- ▶ Can have some searchability

# Microsoft Access - Reports

- ▶ Summarize chosen data
- ▶ Can be from tables and/or queries
- ▶ Can group and sort
- ▶ Can get some calculations out of the report
- ▶ Another time consumer like forms